



[Portal](#) > [Knowledgebase](#) > [GeoPro](#) > [GeoPro Web App](#) > [Web App for Administrators](#) > [Options Tab](#) > [How-To](#) > [Deleting a Group from the Options tab \[GPv3\]](#)

## Deleting a Group from the Options tab [GPv3]

Lu Parente - 2016-04-12 - in [How-To](#)

Selecting **Groups** from the **Options** tab provides Administrators with the ability to manage groups. Managing groups consists of **creating new groups, modifying group members, assigning check-in schedules**, and **deleting groups**.

Administrators and Monitors can perform actions on an entire group, such as **Request Location, Request Check-In, Send Text Message, Enable Check-In Schedule** and **Disable Check-In Schedule**.

This article explains how to delete a group.

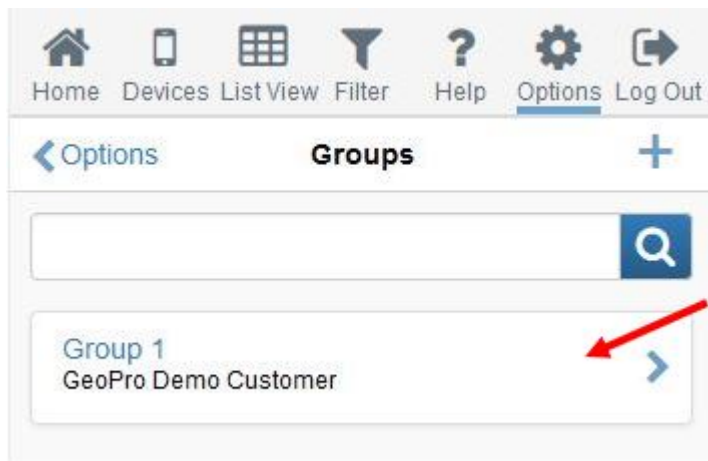
1. To delete a group, navigate to the **Options** tab and select **Groups** from the list.

### Options

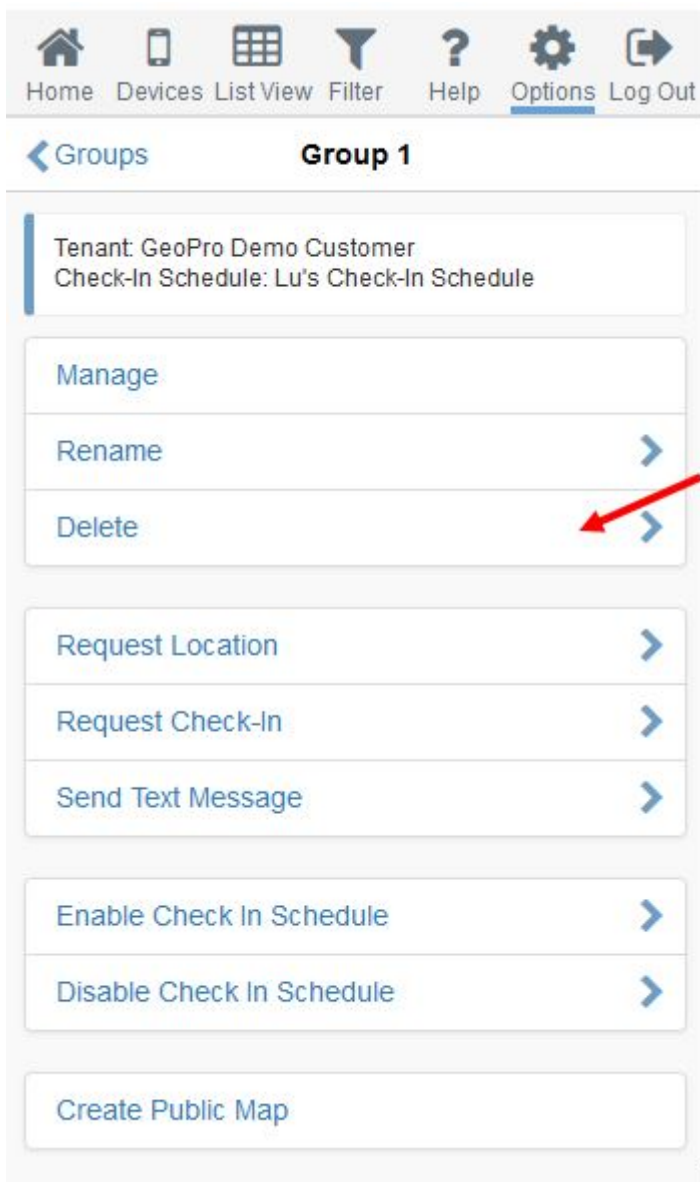
- My Profile >
- Users >
- Groups >
- Global Address Book >
- Global Event Notifications >
- Global Canned Messages >
- Check-In Schedules >
- Synchronization Tools >
- Tracks >
- Geofences >
- Points of Interest >
- Account Management >
- Log a Support Request



2. The groups list will be displayed, select the desired group from the list.



3. The group page will be displayed, select **Delete** from the list.



4. You will then be prompted to confirm the deletion of the selected group. Select **Yes, Delete** to permanently delete the group.



Home



Devices



List View



Filter



Help



Options



Log Out

[← Mobile App Dev](#) **Delete Group**

Do you want to delete group **Mobile App Devices**?

This operation cannot be undone.

Yes, Delete

Cancel