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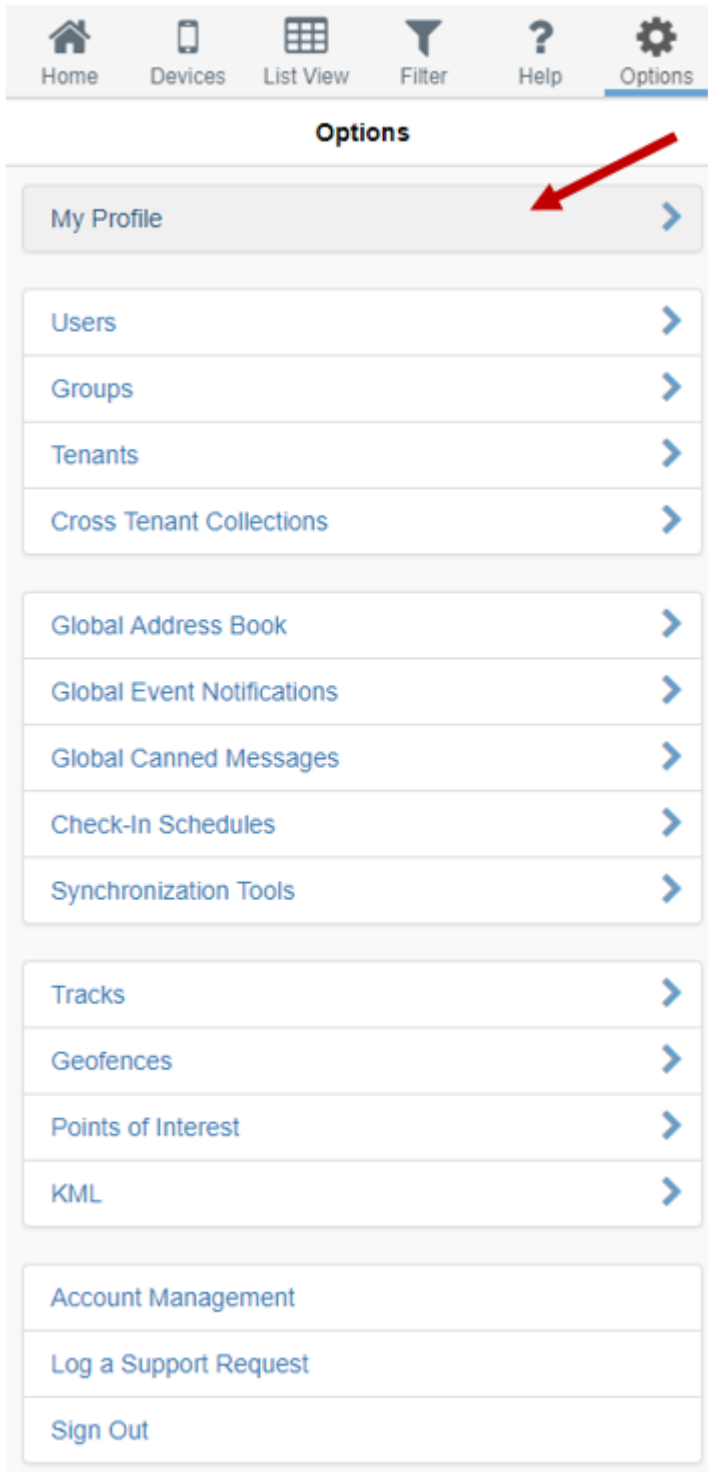
Configuring Portal Settings from the Options tab [GPv3]

Lu Parente - 2018-10-19 - in How-To

Portal Settings allow you to set the desired **Time Zone, Date & Time Format, Speed Units, Distance Units, Position Format, Number of Inbox Messages, Number of Recently Reported Devices on Dashboard, Track Line Style**, along with some additional display preferences. Portal Settings are unique to your user profile and do not affect others.

This article explains how to configure your profile's Portal Settings from the Options tab in the GeoPro Web App.

1. Navigate to the **Options** tab and select **My Profile** from the list.




2. Select **Portal Settings** from the list.


Note: Users and Monitors are not presented with the Emergency Planning and Contacts option. This option is only available to Administrators.

Home Devices List View Filter Help Options

< Options **My Profile**

 GeoPro Administrator
LP Demo PRD [Test Acct]
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October 18, 2018 4:17:53 PM

- Name, Photo and Citizenship >
- Address and Phone >
- Emergency Planning and Contacts >
- Change Password >
- External Links >
- Portal Settings >
- Portal Alert Settings >



3. Next, go through each of the items in the list and configure your settings as desired.

Home Devices List View Filter Help Options

My Profile Portal Settings

Time Zone
(UTC-05:00) Eastern Time (US & Canada) ▼

Date & Time Format (and Language, if available)
English (Canada) ▼


Speed Units
Kilometers Per Hour (km/h) ▼

Distance Units
Meters (m) ▼

Position Format
Decimal Degrees ▼

Number of Inbox Messages
50 messages ▼

Recently Reported Devices on Dashboard
Default ▼

Track Line Style
 ▼

Enable Map Icon Clustering

Show Device Labels on Map

Show Emergency Animation

Show Dashboard on Home Page

OK Cancel

4. Press **OK** when finished to save your settings. Your settings will now be reflected in the portal.