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Reading a Roadpost Subscription Invoice

David Jones - 2015-07-22 - 0 Comments - in Billing & Invoices

This article will explain what shows up on your invoice. For instructions on obtaining your invoice check this article

first: <http://support.roadpost.com/kb/articles/366-viewing-your-invoices>

Your invoice will consist of at least two pages: The summary page and the usage breakdown page.

The top half of the invoice consists of the following:

- Customer: Customer name.
- Account: Account number (RC = Canadian account, RU = United States customers).
- Invoice: Invoice number.
- Amount: Amount due in dollars (CAD for RC accounts and USD for RU accounts).
- Order#: Original order number: (may say "Various" if no new items have been ordered)
- Date: Date of invoice
- Due: Due date of invoice
- The summary window will show the following:
 - Previous balance, payments, and adjustment
 - Summary of current charges for the current billing period
 - Note: Canadian customers will see taxes charge. USA customers will see a USF fund fee instead (information on the USF can be found here: <https://www.fcc.gov/encyclopedia/universal-service>)



Please remit payment to:

Roadpost Inc. T46274
P.O. Box 46274
Postal Station A
Toronto, Ontario M5W 4K9

* Please Note the lockbox number T46274 must appear next to the company name and the city, province and postal code must be on the same line exactly as shown above.

ATTENTION

Our Customer Care phone numbers have changed to:
+1.416.253.6008
(a free call from your Roadpost satellite service)

+1.888.290.1616
(toll-free within North America)

customercare@roadpost.com

Customer: Peter
Account: RC:
Invoice: RC080
Amount: \$107.32
Order #:
Date: 10/7/2014
Due: 10/7/2014

Summary of Current Charges

| Previous Balance, Payments and Adjustments | |
|---|-----------------|
| Previous Balance | \$71.34 |
| Payment, thank you (9/12/2014) | (\$71.34) |
| Balance Forward | \$0.00 |
| Summary of Current Charges | |
| Charges for Services | \$102.21 |
| Subtotal | \$102.21 |
| HST/GST 130402282 | \$5.11 |
| Total New Charges | \$107.32 |
| Total Due | \$107.32 |

PLEASE DO NOT SEND PAYMENT

Your credit card will be charged on or after the 12th of the month for the charges listed above. No additional payment is necessary at this time.

A late payment charge of 1.5% per month will be applied to unpaid balances.

The second page and beyond will consist of the following:

- The customer name and address.
- Account: Customer account number.
- Invoice: Invoice number.
- Date: Date issued.
- Due: Due date of invoice.
- Total Due: Total payment due.
- Subscription type: Iridium Subscription, Inmarsat Subscription, etc.
- Description of service along with the service number in brackets. Note: Iridium services numbers have the lead 881 truncated on the invoice. If you add 881 to the Iridium service number you will have the complete phone number.
- Charge Period: This show the billing period being invoiced.
- Unit Charge: This show the total pretax amount of the subscription.
- Quantity: The quantity of services ordered.
- Charge: The total pretax charge of a line item multiplied by the quantity of the item.
- Usage Summary by Type: PSTN (Public Switched Telephone Network), SMS, Voicemail, Data.
- Usage Charges (service number in brackets): This will show the data and time of call in UTC, Call Type, Unit Type, Called From country and Called To country, Number Called, Units (minutes) Used, Rate Per Unit, Charge (Units Used multiplied by Rate Per Unit).

Customer name here
Customer address here

Account: RC Date: 10/7/2014
Invoice: RC08C Due: 10/7/2014
Total Due \$107.32(CAD)

Iridium Subscription Order #:

| Description | Charge Period | Unit Charge | Unit Discount | Quantity | Charge | | | |
|-----------------------------------|----------------------|-------------|---------------|---------------|-----------------|------------|---------------|----------------|
| Iridium Basic Subscription (6234) | 10/07/14 to 11/06/14 | \$59.00 | | 1 | \$59.00 | | | |
| Usage | | | | | \$43.21 | | | |
| Total Charges | | | | | \$102.21 | | | |
| Usage Summary by Type | | | | | Amount | | | |
| Usage Type | | | | | | | | |
| ISU to PSTN | | | | | \$43.21 | | | |
| Total Usage | | | | | \$43.21 | | | |
| Usage Charges (623) | | | | | | | | |
| Call Date and Time | Call Type | Unit Type | Called From | Called To | Number Called | Units Used | Rate Per Unit | Charge |
| 2014-09-13 13:15:57 | ISU to PSTN | Min | Canada | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-13 13:35:39 | ISU to PSTN | Min | Canada | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-13 19:08:42 | ISU to PSTN | Min | Canada | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-14 09:06:19 | ISU to PSTN | Min | Canada | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-14 13:10:46 | ISU to PSTN | Min | Canada | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-17 02:21:42 | ISU to PSTN | Min | Iceland | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-19 20:02:35 | ISU to PSTN | Min | Iceland | North America | | 3 | \$1.49 | \$4.47 |
| 2014-09-19 20:08:11 | ISU to PSTN | Min | Iceland | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-20 06:24:19 | ISU to PSTN | Min | Iceland | North America | | 6 | \$1.49 | \$8.94 |
| 2014-09-20 06:45:05 | ISU to PSTN | Min | Iceland | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-20 06:49:56 | ISU to PSTN | Min | Iceland | North America | | 1 | \$1.49 | \$1.49 |
| 2014-09-20 06:54:17 | ISU to PSTN | Min | Iceland | Iceland | 5705900 | 1 | \$1.49 | \$1.49 |
| 2014-09-20 06:56:45 | ISU to PSTN | Min | Iceland | Iceland | 5705900 | 1 | \$1.49 | \$1.49 |
| 2014-09-20 06:59:22 | ISU to PSTN | Min | Iceland | North America | | 3 | \$1.49 | \$4.47 |
| 2014-09-20 07:02:47 | ISU to PSTN | Min | Iceland | Iceland | | 1 | \$1.49 | \$1.49 |
| 2014-09-20 07:03:33 | ISU to PSTN | Min | Iceland | Iceland | | 1 | \$1.49 | \$1.49 |
| 2014-09-22 22:43:21 | ISU to PSTN | Min | Iceland | North America | | 4 | \$1.49 | \$5.96 |
| Total: | | | | | | 29 | | \$43.21 |